

7.4a

Building

STUDENT SUPPORT SERVICES COMMITTEE
SPECIAL MEETING MINUTES
MAY 20, 2022
10:00 am – 11:00 am
44 Hatchedts Hill Road
Old Lyme, CT. 06371

Meeting called to order at 10:06 am

In Attendance: Kate Ericson, Jack Cross, Craig Esposito, Rita Volkmann, and Robert Mitchell

Presenters and Guests: Roland Kekelia (O&G), Justin Hopkins (Tecton Architects), Mark Jeffko (O&G), Yvonne Tobey (LEARN) (Greg Pomerleau (O&G) gregpomerleau@ogind.com,)

1.0 Approval of Minutes

- 1.1 Motion made to approve April 29, 2022 Building Committee Minutes made by Craig Esposito and second by Kate Ericson
Motion passed unanimously

2.0 Reports

- 2.1 Justin Hopkins (Teton Architects) reported on the Pre-Bid Conference Review (PCR) with the Office of School Construction Grants and Review (OSCG&R) for Furniture, Fixtures and Equipment (FFE) and technology held on Wednesday, May 11, 2022. With some very minor revisions, the review went well and we should expect approval in the next week or so. Kathryn has submittals ready to submit once the state approval is received. LEARN will issue a Purchase Order to cover the playscapes. It will take about two weeks to install.
- 2.2 Roland Kekelia (O&G) reviewed the Monthly Report including cost controls, change orders, and schedule updates. Currently most work is occurring during second shift with a focus on mechanicals installation above the ceiling, roof deck insulation and drywall. Outside the underground retention and drainage systems are being installed. Roland pointed out that while Phase 1 is still planned to be completed by August 15, 2022, the schedule reflects September 30, 2022 based on some anticipated procurement questions. He also indicated that at this time we are still on target for Phase 2 completion on December 7, 2022. The budget remains about the same, with approved revisions at \$102,630.00. So for revisions fall within allowances and contingencies. All of the contracts have been awarded but there are still some that need to be signed and sent back. The walk-in cooler is currently schedule to arrive mid-August. There is still a delay with the generator with a scheduled arrival in October. Delivery will not affect the proposed date for occupancy and installation will be scheduled over a break or long weekend. The sprinkler system modifications and retrofitting has been completed.

3.0 New Business

- 3.1 Doors and hardware group just met. There was a delay due to approval and release of the material. Insulation completed and closed up the walls. Case and millwork to be completed by August 16, 2022. The roofing is scheduled to start on June 13, 2022.

4.0 Financial Update

4.1 Mike Belden submitted a budget summary report to date. Current expenditures for Project #2 is \$1,310,549.91, which includes architectural fees, pre-construction and early construction management, and some third party consultation including commissioning agent, owner's representation and environmental testing. Mike also has submitted the first reimbursement request for project #2. The report also summarizes the balance of the loan for the first project as well as the amount from project #2 that has been charged against that loan. The current balance of the loan is \$156,466.71.

5.0 **Upcoming Building Meetings**

5.1 Currently not scheduled for a meeting in June but possibly have one in late June or early July (possibly July 18th).

6.0 **Adjournment**

Motion made to adjourn meeting by Craig Esposito and second by Kate Ericson

Meeting ended at 11:05 am